

Mentors Terms of Reference

MAHA ZOUWAYHED

Mentors Terms of Reference

The Talal and Madiha Zein AUB Innovation Park is keen on joining efforts with exceptional business, technology and community leaders and experts to support AUB students, faculty, staff, and alumni seeking to develop innovative ideas into profitable and scalable startups.

By joining the Talal and Madiha Zein AUB Innovation Park mentorship community, the esteemed mentors courteously accept to:

- Provide occasional mentorship through online or physical meetings (up to twice per month) depending on availability and the needs of the startups.
- Share feedback about the conducted meetings or sessions with the Zein AUB iPark team if needed
- Notify the Zein AUB iPark team in case major changes applied to the planned meetings
- Capitalize on the related expertise and experience to guide the start-ups
- Provide business and technical advice and support to team members during the sessions
- Agree to have the mentors' picture and short bio published online
- Honor Zein AUB iPark commitments related to the nondisclosure agreement of the start-ups' exchanged information and content.
- Honor AUB's code of conduct and policies pertaining to:
 - Conflict of Interest and Disclosure Policy (for AUB Employees Only)
 - Non-Discrimination and Anti-Discriminatory Harassment Policy
 - Sexual Harassment Policy,
 - Policy and Procedures concerning Consensual, Sexual, or Romantic Relationships
 - Principles of Ethical Conduct
 - Tobacco-Free AUB Policy
 - For members of who have access to AUB information technology resources, the following policies apply: Data Classification Policy, Email Policy, Identity and Access Management Policy, Information and Computer Resources Use Policy, and the Privacy Policy on Electronic Communications and Files

In this context, Zein AUB iPark pledges to ensure the optimization of the interaction between the startups and the mentors through:

- Ensure optimal matching of start-up needs and mentor expertise
- Coordinate availability for the meet-ups, facilitate logistics and sessions' management
- Provide space in the case of a physical meet-up while honoring the COVID-19 or other applied health standards
- Ensure start-up team commitment as well as professional and ethical conduct
- Provide access to AUB's library if needed to support the development of content and material
- Respect the privacy and confidentiality requirements of each mentor

The Zein AUB iPark reserve the right to amend these terms of reference at their own discretion. Changes will be posted on the Zein AUB iPark webpage.